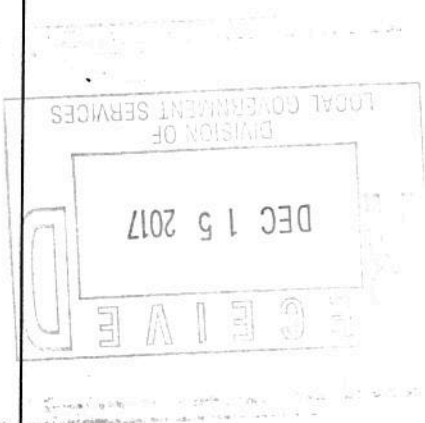


# 2018

South Brunswick Township Fire District #1

# Fire District Budget

[www.sbfd1.org](http://www.sbfd1.org)



**Department Of**



**Community  
Affairs**

Division of Local Government Services

**2018 FIRE DISTRICT BUDGET**

**Certification Section**

**2018**

South Brunswick Township Fire District #1

**FIRE DISTRICT BUDGET**

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By:  Date: 1/3/18

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

# 2018 PREPARER'S CERTIFICATION


South Brunswick Township Fire District #1

## FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to statute in that: all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Rodney R. Haines		
Title:	Auditor		
Address:	Holman Frenia Allison, P.C. 680 Hooper Avenue Toms River, NJ 08753		
Phone Number:	732-797-1333	Fax Number:	732-797-1022
E-mail address:	rhaines@hfacpas.com		

**2018 PREPARER'S CERTIFICATION  
OTHER ASSETS**


South Brunswick Township Fire District #1

**FIRE DISTRICT BUDGET**

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A: 14-78.6.

Preparer's Signature:			
Name:	Rodney R. Haines		
Title:	Auditor		
Address:	Holman Frenia Allison, PC. 680 Hooper Avenue Toms River, NJ 08753		
Phone Number:	732-797-1333	Fax Number:	732-797-1022
E-mail address:	rhaines@hfacpas.com		

# 2018 APPROVAL CERTIFICATION

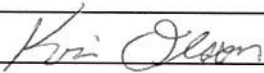
## South Brunswick Township Fire District #1

### FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on the 12th day of December, 2017

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:			
Name:	Kris Olson		
Title:	Secretary		
Address:	PO Box 68 Kendall Park, NJ 08824		
Phone Number:	732-718-6094	Fax Number:	732-297-4247
E-mail address:	olsonac@verizon.net		



# FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

<b>Fire District's Web Address:</b>	www.sbfd1.org
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All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

William Orchard

Title of Officer Certifying compliance

Chairman

Signature



# 2018 FIRE DISTRICT BUDGET RESOLUTION

#17/18 - 16

## South Brunswick Township Fire District #1

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

WHEREAS, the Annual Budget for the South Brunswick Township Fire District #1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 11, 2017; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$871,280, which includes an amount to be raised by taxation of \$824,664, and Total Appropriations of \$871,280; and

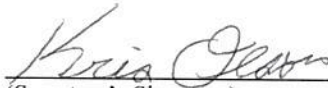
WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 11, 2017 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 8, 2018.

  
\_\_\_\_\_  
(Secretary's Signature)

12/11/17  
(Date)

### Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Orchard	X			
Josephson	X			
Berezansky	X			
Olson	X			
Tarnowski	X			



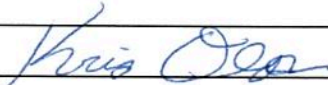
# 2018 ADOPTION CERTIFICATION

South Brunswick Township Fire District #1

## FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2018 to December 31, 2018

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on the 8th day of January, 2018.

Officer's Signature:			
Name:	Kris Olson		
Title:	Secretary		
Address:	PO Box 68 Kendall Park, NJ 08824		
Phone Number:	732-718-6094	Fax Number:	732-297-4247
E-mail address:	olsonac@verizon.net		

# 2018 ADOPTED BUDGET RESOLUTION

## South Brunswick Township Fire District #1

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

WHEREAS, the Annual Budget for the South Brunswick Township Fire District #1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 8, 2018; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 871,280, which includes amount to be raised by taxation of \$824,664, and Total Appropriations of \$871,280; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 8, 2018 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018, is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$871,280, which includes amount to be raised by taxation of \$824,664, and Total Appropriations of \$871,280; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

  
 (Secretary's Signature)

1/8/18  
 (Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Orchard				X
Josephson	X			
Berezansky	X			
Olson	X			
Tarnowski	X			

# **2018 FIRE DISTRICT BUDGET**

## **Narrative and Information Section**

# 2018 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

## South Brunswick Township Fire District #1

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2018 proposed Annual Budget and make comparison to the 2017 adopted budget. Explain any variances over +/-10% for each line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. **The 2018 proposed budget of South Brunswick Township Fire District #1 includes appropriations of \$871,280 funded by a \$824,664 tax levy, \$40,316 of unrestricted fund balance, and \$6,300 of other revenues. Overall the budget increased \$8,487 (1.0%) from the 2017 adopted budget.**

2. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unrestricted Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget. **The 2018 proposed budget increases the amount to be raised by taxation from \$809,249 to \$824,664 (1.9% increase) with a tax rate of \$.085 compared to \$.082 in 2017.**

3. Include a statement explaining how the Fire District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum. **The district is in compliance with the Property Tax Levy Cap.**

4. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation. **N/A**

5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years. **See pages F-6 and F-7**

6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14-78.6, then explain the reasons for the occurrence of the deficit. **N/A**

7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts. **N/A**

8. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$972,180,390
Proposed Tax Rate per \$100 of Assessed Valuation	\$.085

9. Is the Fire District providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	x	Yes		If yes, how much is appropriated?	\$
----	---	-----	--	-----------------------------------	----

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	n/a
----	--	-----	-----



## FIRE DISTRICT CONTACT INFORMATION 2018

Please complete the following information regarding this Fire District. All information requested below must be completed.

<b>Name of Fire District:</b>	South Brunswick Township Fire District #1		
<b>Address:</b>	PO Box 68		
<b>City, State, Zip:</b>	Kendall Park	NJ	08824
<b>Phone: (ext.)</b>	732-297-9900	<b>Fax:</b>	

<b>Preparer's Name:</b>	Rodney R. Haines		
<b>Preparer's Address:</b>	Holman Frenia Allison, PC 680 Hooper Avenue		
<b>City, State, Zip:</b>	Toms River	NJ	08753
<b>Phone: (ext.)</b>	732-797-1333	<b>Fax:</b>	732-797-1022
<b>E-mail:</b>	rhaines@hfacpas.com		

<b>Chairman:</b>	William Orchard		
<b>Phone: (ext.)</b>	848-667-1168	<b>Fax:</b>	732-297-4247
<b>E-mail:</b>	Peachappleorch@msn.com		

<b>Secretary/Treasurer:</b>	Kris Olson		
<b>Phone: (ext.)</b>	732-718-6094	<b>Fax:</b>	732-297-4247
<b>E-mail:</b>	olsonac@verizon.net		

<b>Name of Auditor:</b>	Rodney R. Haines		
<b>Name of Firm:</b>	Holman Frenia Allison, PC		
<b>Address:</b>	680 Hooper Ave. , Building B, Suite 201		
<b>City, State, Zip:</b>	Toms River	NJ	08753
<b>Phone: (ext.)</b>	732-797-1333	<b>Fax:</b>	732-797-1022
<b>E-mail:</b>	rhaines@hfacpas.com		

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

## South Brunswick Township Fire District #1

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of regular voting members of the governing body: **5**
- 2) Provide the number of alternate voting members of the governing body: **0**
- 3) Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? **No**
- 4) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Fire District file the form as required? **Yes**
- 5) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees? **No**
- 6) Was the Fire District a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, or employee? **No**
  - b. A family member of a current or former commissioner, officer, or employee? **No**
  - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? **No**
- 7) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
  - a. First class or charter travel **No**
  - b. Travel for companions **No**
  - c. Tax indemnification and gross-up payments **No**
  - d. Discretionary spending account **No**
  - e. Housing allowance or residence for personal use **No**
  - f. Payments for business use of personal residence **No**
  - g. Vehicle/auto allowance or vehicle for personal use **No**
  - h. Health or social club dues or initiation fees **No**
  - i. Personal services (i.e.: maid, chauffeur, chef) **No**

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

## South Brunswick Township Fire District #1

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

- 8) Attach a list of the Fire District's vehicles including make, model and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool."
- 9) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? **No**
- 10) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? **No**
- 11) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? **Yes**
- 12) If the answer to #11 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? **Yes**
- 13) Does the Fire District have a Length of Service Award Program (LOSAP) plan? **Yes** *If "yes," indicate a) the year it was implemented; 1999 b) the total number of volunteer members presently eligible to participate; 32 c) the total number of volunteer members presently vested; 27 d) whether the annual contribution for each vested member is fixed or based on an automatic increase; automatic increase e) the total LOSAP budgeted for the current year; and \$45,000 f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49. Yes*

**FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS**

**South Brunswick Township Fire District #1**

**FISCAL YEAR: January 1, 2018 to December 31, 2018**

*Complete the attached table for all persons required to be listed per #1-2 below.*

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District and any other public entities as defined below. Enter zero if no compensation was paid. **See N-4**
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District and any other public entities during the most recent fiscal year completed.  
N/A

**Commissioner:** A member of the governing body of the Fire District with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial official as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year 2015.

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Fire District either by function or by physical location.



**Fire District Schedule of Commissioners and Officers (Continued)**

South Brunswick Township Fire District #1  
Middlesex County

Name	Title	Average Hours per Week Dedicated to Position	Position	Reportable Compensation from Fire District (W-2/ 1099)				Total Compensation from Fire District	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body in Column N in Column N	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column N in Column N	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, health benefits, etc.)	Total Compensation All Public Entities
				Commissioner	Former Officer	Base Salary/ Stipend	Bonus						
1 William Orchard	Chairman	As needed	x		\$ 3,500		\$	None noted				\$ 3,500	
2 Josephson Sarah	Vice Chairman	As needed	x		3,500		3,500	None noted				3,500	
3 Berezansky	Treasurer	As needed	x		5,000		5,000	None noted				5,000	
4 Kris Olson	Secretary	As needed	x		3,500		3,500	None noted				3,500	
5 Tarnowski	Commissioner	As needed	x		3,500		3,500	None noted				3,500	
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
<b>Total:</b>					\$ 19,000	\$ -	\$ -	\$ -	\$ 19,000	\$ -	\$ -	\$ -	\$ 19,000

Enter the total number of employees/independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

# Schedule of Health Benefits - Detailed Cost Analysis

South Brunswick Township Fire District #1  
Middlesex County

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed Budget		# of Covered Members (Medical & Rx) Current Year		Annual Cost per Employee Current Year		Total Current Year Cost		% Increase (Decrease)	
	Proposed Budget	Current Year	Proposed Budget	Current Year	Proposed Budget	Current Year	Proposed Budget	Current Year	Proposed Budget	Current Year	Proposed Budget	Current Year
<b>Active Employees - Health Benefits - Annual Cost</b>												
Single Coverage												
Parent & Child												
Employee & Spouse (or Partner)												
Family												
Employee Cost Sharing Contribution (enter as negative - )												
Subtotal	0					0						
<b>Commissioners - Health Benefits - Annual Cost</b>												
Single Coverage												
Parent & Child												
Employee & Spouse (or Partner)												
Family												
Employee Cost Sharing Contribution (enter as negative - )												
Subtotal	0					0						
<b>Retirees - Health Benefits - Annual Cost</b>												
Single Coverage												
Parent & Child												
Employee & Spouse (or Partner)												
Family												
Employee Cost Sharing Contribution (enter as negative - )												
Subtotal	0					0						
<b>GRAND TOTAL</b>	0					0						

Is medical coverage provided by the SHBP (Yes or No)?  
 Is prescription drug coverage provided by the SHBP (Yes or No)?



**2018 FIRE DISTRICT BUDGET**

**Financial Schedules Section**



## 2018 Budget Summary

### South Brunswick Township Fire District #1 Middlesex County

	<i>2018 Proposed Budget</i>	<i>2017 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
<b>REVENUES AND FUND BALANCE UTILIZED</b>				
Total Fund Balance Utilized	\$ 40,316	\$ 47,244	\$ (6,928)	-14.7%
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	-	-	-	#DIV/0!
Total Other Revenue	-	-	-	#DIV/0!
Total Operating Grant Revenue	6,300	6,300	-	0.0%
Total Revenues Offset with Appropriations	-	-	-	#DIV/0!
Total Revenues and Fund Balance Utilized	46,616	53,544	(6,928)	-12.9%
Amount to be Raised by Taxation to Support Budget	824,664	809,249	15,415	1.9%
Total Anticipated Revenues	871,280	862,793	8,487	1.0%
<b>APPROPRIATIONS</b>				
Total Administration	168,700	163,000	5,700	3.5%
Total Cost of Operations & Maintenance	425,850	423,100	2,750	0.6%
Total Appropriations Offset with Revenue	-	-	-	#DIV/0!
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	49,000	49,000	-	0.0%
Total Capital Appropriations	100,500	100,463	37	0.0%
Total Principal Payments on Debt Service	123,058	119,023	4,035	3.4%
Total Interest Payments on Debt	4,172	8,207	(4,035)	-49.2%
Total Appropriations	871,280	862,793	8,487	1.0%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>

## 2018 Revenue Schedule

### South Brunswick Township Fire District #1 Middlesex County

	2018 Proposed Budget	2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<b>Fund Balance Utilized</b>				
Unrestricted Fund Balance	\$ 40,316	\$ 47,244	\$ (6,928)	-14.7%
Restricted Fund Balance	-	-	-	#DIV/0!
Total Fund Balance Utilized	40,316	47,244	(6,928)	-14.7%
<b>Miscellaneous Anticipated Revenues</b>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)			-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)			-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)			-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	#DIV/0!
Rental Income			-	#DIV/0!
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
<b>Sale of Assets (List Individually)</b>				
Asset #1			-	#DIV/0!
Asset #2			-	#DIV/0!
Asset #3			-	#DIV/0!
Asset #4			-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
<b>Interest on Investments &amp; Deposits (List Accounts Separately)</b>				
Investment Account #1			-	#DIV/0!
Investment Account #2			-	#DIV/0!
Investment Account #3			-	#DIV/0!
Investment Account #4			-	#DIV/0!
Total Interest on Investments & Deposits	-	-	-	#DIV/0!
<b>Other Revenue (List in Detail)</b>				
Other Revenue #1			-	#DIV/0!
Other Revenue #2			-	#DIV/0!
Other Revenue #3			-	#DIV/0!
Other Revenue #4			-	#DIV/0!
Total Other Revenue	-	-	-	#DIV/0!
<b>Operating Grant Revenue (List in Detail)</b>				
Supplemental Fire Service Act (P.L.1985,c.295)	6,300	6,300	-	0.0%
Other Grant #1			-	#DIV/0!
Other Grant #2			-	#DIV/0!
Other Grant #3			-	#DIV/0!
Other Grant #4			-	#DIV/0!
Other Grant #5			-	#DIV/0!
Total Operating Grant Revenue	6,300	6,300	-	0.0%
<b>Revenues Offset with Appropriations</b>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized			-	#DIV/0!
Annual Registration Fees			-	#DIV/0!
Penalties and Fines			-	#DIV/0!
Other Revenues			-	#DIV/0!
Total Uniform Fire Safety Act	-	-	-	#DIV/0!
<b>Other Revenues Offset with Appropriations (List)</b>				
Other Offset Revenues #1			-	#DIV/0!
Other Offset Revenues #2			-	#DIV/0!
Other Offset Revenues #3			-	#DIV/0!
Other Offset Revenues #4			-	#DIV/0!
Total Other Revenues Offset with Appropriations	-	-	-	#DIV/0!
Total Revenues Offset with Appropriations	-	-	-	#DIV/0!
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b>	<b>\$ 46,616</b>	<b>\$ 53,544</b>	<b>\$ (6,928)</b>	<b>-12.9%</b>

## 2018 Appropriations Schedule

South Brunswick Township Fire District #1  
Middlesex County

	2018 Proposed Budget	2017 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	\$ 122,000	\$ 112,000	\$ 10,000	8.9%
Commissioners	\$ 19,000	\$ 19,000	-	0.0%
Fringe Benefits	-	-	-	#DIV/0!
Total Administration - Personnel	141,000	131,000	10,000	7.6%
<i>Administration - Other (List)</i>				
Administration Operating (see attached)	27,700	32,000	(4,300)	-13.4%
Other Admin Expense #2	-	-	-	#DIV/0!
Other Admin Expense #3	-	-	-	#DIV/0!
Contingent Expenses	-	-	-	#DIV/0!
Other Assets, Non-Bondable #1	-	-	-	#DIV/0!
Other Assets, Non-Bondable #2	-	-	-	#DIV/0!
Other Assets, Non-Bondable #3	-	-	-	#DIV/0!
Total Administration - Other	27,700	32,000	(4,300)	-13.4%
Total Administration	168,700	163,000	5,700	3.5%
<i>Cost of Operations &amp; Maintenance - Personnel</i>				
Salary & Wages	-	-	-	#DIV/0!
Fringe Benefits	-	-	-	#DIV/0!
Total Operations & Maintenance - Personnel	-	-	-	#DIV/0!
<i>Cost of Operations &amp; Maintenance - Other (List)</i>				
Other Operations & Maintenance Expense (see attached)	383,350	380,600	2,750	0.7%
Other Operations & Maintenance Expense #2	-	-	-	#DIV/0!
Other Operations & Maintenance Expense #3	-	-	-	#DIV/0!
Contingent Expenses	-	-	-	#DIV/0!
Fire Equipment	42,500	42,500	-	0.0%
Other Assets, Non-Bondable #2	-	-	-	#DIV/0!
Other Assets, Non-Bondable #3	-	-	-	#DIV/0!
Total Operations & Maintenance - Other	425,850	423,100	2,750	0.6%
Total Operations & Maintenance	425,850	423,100	2,750	0.6%
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	-	-	-	#DIV/0!
Fringe Benefits	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue - Personnel	-	-	-	#DIV/0!
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1	-	-	-	#DIV/0!
Other Expense #2	-	-	-	#DIV/0!
Other Expense #3	-	-	-	#DIV/0!
Contingent Expenses	-	-	-	#DIV/0!
Other Assets, Non-Bondable #1	-	-	-	#DIV/0!
Other Assets, Non-Bondable #2	-	-	-	#DIV/0!
Other Assets, Non-Bondable #3	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue - Other	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue	-	-	-	#DIV/0!
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles	-	-	-	#DIV/0!
Equipment	-	-	-	#DIV/0!
Materials & Supplies	-	-	-	#DIV/0!
Total Duly Incorporated First Aid/Rescue Squad Associations	-	-	-	#DIV/0!
<i>Emergency Appropriations &amp; Deferred Charges (List)</i>				
Emergency Appropriation #1	-	-	-	#DIV/0!
Emergency Appropriation #2	-	-	-	#DIV/0!
Emergency Appropriation #3	-	-	-	#DIV/0!
Deferred Charge #1 (cite statute)	-	-	-	#DIV/0!
Deferred Charge #2 (cite statute)	-	-	-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	49,000	49,000	-	0.0%
Total Capital Appropriations	100,500	100,463	37	0.0%
Total Principal Payments on Debt Service	123,058	119,023	4,035	3.4%
Total Interest Payments on Debt	4,172	8,207	(4,035)	-49.2%
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 871,280</b>	<b>\$ 862,793</b>	<b>\$ 8,487</b>	<b>1.0%</b>

## 2018 Schedule of Salaries and Benefits

South Brunswick Township Fire District #1  
Middlesex County

Administrative Positions Excluding Commissioners (List Individually)	Number of Staff	Annual Wages	2018 Proposed Budget Salary & Wages	PERS Contribution	PERS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2018 Proposed Budget Fringe Benefits
Admin Assistant/Fire Coordinator	1	\$ 122,000	\$ 122,000	-	-	-	-	\$ -
Position #2	-	-	-	-	-	-	-	-
Position #3	-	-	-	-	-	-	-	-
Position #4	-	-	-	-	-	-	-	-
Position #5	-	-	-	-	-	-	-	-
Position #6	-	-	-	-	-	-	-	-
Position #7	-	-	-	-	-	-	-	-
Position #8	-	-	-	-	-	-	-	-
Total Administration			\$ 122,000	\$ -	\$ -	\$ -	\$ -	\$ -

Operation & Maintenance Positions (List Individually)	Number of Staff	Annual Wages	2018 Proposed Budget Salary & Wages	PERS Contribution	PERS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2018 Proposed Budget Fringe Benefits
Position #1	-	-	\$ -	-	-	-	-	\$ -
Position #2	-	-	-	-	-	-	-	-
Position #3	-	-	-	-	-	-	-	-
Position #4	-	-	-	-	-	-	-	-
Position #5	-	-	-	-	-	-	-	-
Position #6	-	-	-	-	-	-	-	-
Position #7	-	-	-	-	-	-	-	-
Position #8	-	-	-	-	-	-	-	-
Position #9	-	-	-	-	-	-	-	-
Position #10	-	-	-	-	-	-	-	-
Position #11	-	-	-	-	-	-	-	-
Position #12	-	-	-	-	-	-	-	-
Position #13	-	-	-	-	-	-	-	-
Position #14	-	-	-	-	-	-	-	-
Total Operation & Maintenance			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Salary Offset by Revenue Positions (List Individually)	Number of Staff	Annual Wages	2018 Proposed Budget Salary & Wages	PERS Contribution	PERS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2018 Proposed Budget Fringe Benefits
Position #1	-	-	\$ -	-	-	-	-	\$ -
Position #2	-	-	-	-	-	-	-	-
Position #3	-	-	-	-	-	-	-	-
Position #4	-	-	-	-	-	-	-	-
Position #5	-	-	-	-	-	-	-	-
Position #6	-	-	-	-	-	-	-	-
Position #7	-	-	-	-	-	-	-	-
Position #8	-	-	-	-	-	-	-	-
Total Offset by Revenue			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Total Administration, Operations & Offset by Revenue			\$ 122,000	\$ -	\$ -	\$ -	\$ -	\$ -
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# 2018 Proposed Capital Budget

South Brunswick Township Fire District #1  
Middlesex County

**CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)**

List Project Separately	Asset Type	Date of Local Finance Board Approval		Affirmative Vote Percentage	2018 Proposed Budget		2017 Adopted Budget
		n/a	12/04/17		100%	\$ 30,000	
Opticom Traffic Emmitter System	Equipment	n/a	12/04/17	100%	\$ 30,000		
Capital Improvement #2							
Capital Improvement #3							
Capital Improvement #4							
Capital Improvement #5							
Capital Improvement #6							
Capital Improvement #7							
Total Capital Improvements						\$ 30,000	

**DOWN PAYMENTS (N.J.S.A. 40A:14-85)**

List Project Separately	Asset Type	Date of Local Finance Board Approval		Affirmative Vote Percentage	2018 Proposed Budget		2017 Adopted Budget
		n/a	12/05/16		100%	\$ 100,463	
2 Vehicles	Vehicles	n/a	12/05/16	100%	\$ -	\$ 100,463	
Capital Improvement #2							
Capital Improvement #3							
Capital Improvement #4							
Capital Improvement #5							
Capital Improvement #6							
Capital Improvement #7							
Total Down Payments						\$ -	\$ 100,463
Total Capital Improvements & Down Payments						\$ 30,000	\$ 100,463
<b>RESERVE FOR FUTURE CAPITAL OUTLAYS</b>						\$ 70,500	
<b>TOTAL CAPITAL APPROPRIATIONS</b>						\$ 100,500	\$ 100,463

Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund


# Debt Service Schedule - Principal

South Brunswick Township Fire District #1  
Middlesex County

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year (2017)	2018	2019	2020	2021	2022	2023	Thereafter	Total Principal Outstanding
<b>General Obligation Bonds</b>												
General Obligation Bond #1												\$ -
General Obligation Bond #2												-
General Obligation Bond #3												-
General Obligation Bond #4												-
<b>Total Principal - General Obligation Bonds</b>												-
<b>Bond Anticipation Notes</b>												
BAN #1												-
BAN #2												-
BAN #3												-
BAN #4												-
<b>Total Principal - BANS</b>												-
<b>Capital Leases</b>												
New Truck	12/01/09	100%	02/23/11	119,023	123,058							123,058
Capital Lease #2												-
Capital Lease #3												-
Capital Lease #4												-
<b>Total Principal - Capital Leases</b>				119,023	123,058							123,058
<b>Intergovernmental Loans</b>												
Intergovernmental #1												-
Intergovernmental #2												-
Intergovernmental #3												-
Intergovernmental #4												-
<b>Total Principal - Intergovernmental Loans</b>												-
<b>Other Bonds or Notes Payable</b>												
Other Bonds or Notes #1												-
Other Bonds or Notes #2												-
Other Bonds or Notes #3												-
Other Bonds or Notes #4												-
<b>Total Principal - Other Bonds or Notes</b>												-
<b>TOTAL PRINCIPAL ALL OBLIGATIONS</b>				<b>\$ 119,023</b>	<b>\$ 123,058</b>							<b>\$ 123,058</b>

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.


Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

# Debt Service Schedule - Interest

South Brunswick Township Fire District #1  
Middlesex County

	Current Year (2017)	2018	2019	2020	2021	2022	2023	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									\$ -
General Obligation Bond #1									-
General Obligation Bond #2									-
General Obligation Bond #3									-
General Obligation Bond #4									-
Total Interest - General Obligation Bonds									-
<i>Bond Anticipation Notes</i>									
BAN #1									-
BAN #2									-
BAN #3									-
BAN #4									-
Total Interest Payments - BANs									-
<i>Capital Leases</i>									
New Truck									-
Capital Lease #2	8,207	4,172							4,172
Capital Lease #3									-
Capital Lease #4									-
Total Interest Payments - Capital Leases	8,207	4,172							4,172
<i>Intergovernmental Loans</i>									
Intergovernmental #1									-
Intergovernmental #2									-
Intergovernmental #3									-
Intergovernmental #4									-
Total Interest Payments - Intergovernmental									-
<i>Other Bonds or Notes Payable</i>									
Other Bonds or Notes #1									-
Other Bonds or Notes #2									-
Other Bonds or Notes #3									-
Other Bonds or Notes #4									-
Total Interest Payments - Other Bonds or Notes									-
<b>TOTAL INTEREST ALL OBLIGATIONS</b>	<b>\$ 8,207</b>	<b>\$ 4,172</b>							<b>\$ 4,172</b>

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.


Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

## 2018 Fund Balance Reconciliation

South Brunswick Township Fire District #1  
Middlesex County

### UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2017 (1)	\$ 365,094
Less: Utilized in 2017 Adopted Budget	47,244
Proposed balance available	317,850
Estimated results of operations for the year ending December 31, 2017	
Anticipated balance December 31, 2017	317,850
Less: Fund Balance utilized in 2018 Proposed Budget	40,316
Plus: Accrued Unfunded Pension Liability (1)	
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	
Proposed balance after utilization in 2018 Proposed Budget	\$ 277,534

### RESTRICTED FUND BALANCE

Beginning balance January 1, 2017 (1)	\$ 171,872
Less: Utilized in 2017 Adopted Budget	-
Proposed balance available	171,872
Estimated results of operations for the year ending December 31, 2017	
Anticipated balance December 31, 2017	171,872
Less: Restricted Fund Balance used in 2018 Proposed Budget for Capital Purposes	
Less: Restricted Fund Balance released via Referendum Resolution	-
Proposed balance after utilization in 2018 Proposed Budget	\$ 171,872

(1) This line item must agree to audited financial statements.



# 2018 Referendums

## South Brunswick Township Fire District #1 Middlesex County

Summary of Referendum Line Items	2018 Proposed Budget Amount Requested	2017 Final Budget
<b>Total Referendum Line Items</b>	\$ -	\$ -

Tax Levy Requested minus Maximum Allowable Levy \$ -  
 As this page is adjusted this amount changes, should = \$0  
 (For Reference Purposes Only - from Levy Cap Summary based on  
 Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items	2018 Proposed Budget Amount Requested	2017 Final Budget
<b>Total Release of Restricted Fund Balance</b>	\$ -	\$ -



## 2018 Levy Cap Summary

### South Brunswick Township Fire District #1 Middlesex County

#### LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	\$	809,249	
Changes in Service Provider (+/-)		-	
DLGS Approved Adjustments		-	
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		809,249	
Plus: 2% Cap Increase		16,185	
<b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>		<b>825,434</b>	
<i>Exclusions</i>			
Shared Service Exclusion		-	
Change in Total Debt Service Appropriation		-	
Allowable Pension Increases		-	
Allowable Increase in Health Care Costs		-	
Changes in LOSAP Contributions (+/-)		-	
Extraordinary Costs due to a "Declared" Emergency		-	
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays		37	
Total Exclusions		37	
Less: Cancelled or Unexpended Referendum Amounts		-	
Increase in Ratable Valuation (New Construction/Additions)	\$	12,239,600	
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.082	10,036	
<b>ADJUSTED TAX LEVY</b>		<b>835,507</b>	
Amount Utilized from Levy Cap Bank from 2015		-	
Amount Utilized from Levy Cap Bank from 2016		-	
Amount Utilized from Levy Cap Bank from 2017		-	
Maximum Tax Levy Before Referendum		835,507	
Amount Proposed for Levy Cap Referendum		-	
<b>MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION</b>		<b>\$ 835,507</b>	

#### CAP BANK CALCULATION

Amount to be Raised by Taxation	\$	824,664	
Cap Bank Available from Prior Year (2015) for 2018 Budget		3,042	
Cap Bank Available from Prior Year (2016) for 2018 Budget		-	
Revised Cap Bank from Prior Year (2016) Available for 2019 Budget		-	
Cap Bank Available from Prior Year (2017) for 2018 Budget		100,747	
Revised Cap Bank from Prior Year (2017) Available for 2019 Budget		100,747	
Cap Bank from Current Year (2018) Available for 2019 Budget		10,843	
Cap Bank Available from 2018 for 2019 Budget		\$ 10,843	



## 2018 Levy Cap Exclusion Calculations

### South Brunswick Township Fire District #1 Middlesex County

#### PENSION CONTRIBUTION CALCULATION

2018 Proposed Budget PERS Contribution Appropriated	\$	-
2018 Proposed Budget PFRS Contribution Appropriated		-
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs		-
Net 2018 Base Amount		-
2017 Adopted Budget PERS Contribution		-
2017 Adopted Budget PFRS Contribution		-
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		-
Net 2017 Base Amount		-
<b>Pension Contribution Exclusion</b>	<b>\$</b>	<b>-</b>

#### LOSAP CALCULATION

2018 Proposed Budget LOSAP Appropriation	\$	49,000
2017 Adopted Budget LOSAP Appropriation		49,000
<b>LOSAP Exclusion (+/-)</b>	<b>\$</b>	<b>-</b>

#### DEBT SERVICE CALCULATION

2018 Proposed Budget Total Debt Service Appropriation	\$	127,230
2018 Proposed Budget Debt Service Appropriation Offset from Restricted Fund		-
2018 Proposed Budget Debt Service Appropriation Offset from Grant Revenue		-
2018 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund		-
2018 Base Amount		127,230
2017 Adopted Budget Total Debt Service Appropriation		127,230
2017 Adopted Budget Capital Appropriation Offset from Restricted Fund		-
2017 Adopted Budget Capital Appropriation Offset from Grant Fund		-
2017 Adopted Budget Capital Appropriation Offset from Unrestricted Fund		-
2017 Base Amount		127,230
<b>Debt Service Exclusion</b>	<b>\$</b>	<b>-</b>

#### CAPITAL APPROPRIATION CALCULATION

2018 Proposed Budget Total Capital Appropriation	\$	100,500
2018 Proposed Budget Capital Appropriation Offset from Restricted Fund		-
2018 Proposed Budget Capital Appropriation Offset from Grant Revenue		-
2018 Proposed Budget Capital Appropriation Offset from Unrestricted Fund		-
2018 Base Amount		100,500
2017 Adopted Budget Total Capital Appropriation		100,463
2017 Adopted Budget Capital Appropriation Offset from Restricted Fund		-
2017 Adopted Budget Capital Appropriation Offset from Grant Revenue		-
2017 Adopted Budget Capital Appropriation Offset from Unrestricted Fund		-
2017 Base Amount		100,463
<b>Capital Expenditure Exclusion</b>	<b>\$</b>	<b>37</b>

#### HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2018		0.0%
2018 Proposed Budget Administration Health Insurance Appropriation	\$	-
2018 Proposed Budget Operations & Maintenance Health Insurance Appropriation		-
2018 Proposed Budget Group Health Insurance		-
2017 Adopted Budget Administration Health Insurance Appropriation		-
2017 Adopted Budget Operations & Maintenance Health Insurance Appropriation		-
2017 Adopted Budget Group Health Insurance		-
Net Increase (Decrease)		-
Net Increase Divided by 2016 Amount Budgeted = % Increase		0.00%
SFY 2018 State Health Average <del>0%</del> Less 2% = % Increase Added to Current Levy		0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap		0.00%
% Increase Inside Cap * 2017 Expended = Added Amount Inside Cap	\$	-
% Increase Exclusion * 2017 Expended = 2018 Appropriation Added to Levy	\$	-
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$	-
2018 Increase in Appropriation	\$	-

## South Brunswick Township Fire District #1

### 2018 Appropriations Detail

	<u>2018</u>	<u>2017 Adopted</u>	<u>\$ Increase</u>	<u>% Increase</u>
	<u>Proposed</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decrease)</u>
	<u>Budget</u>	<u>Budget</u>	<u>Proposed</u>	<u>Proposed</u>
			<u>vs. Adopted</u>	<u>vs. Adopted</u>
<u>Administration - Operating</u>				
Taxes	\$ 2,200	\$ 2,200	\$ -	0.0%
Accounting	1,000	1,000	-	0.0%
Auditing	11,500	9,300	2,200	23.7%
Legal	2,000	2,000	-	0.0%
SubStation Furnishings	-	1,000	(1,000)	-100.0%
Medical Services	5,500	11,000	(5,500)	-50.0%
Regulatory Compliance	500	500	-	0.0%
Advertising	1,500	1,000	500	50.0%
Elections	500	1,000	(500)	-50.0%
Dues and Subscriptions	1,000	1,000	-	0.0%
Office Supplies and Postage	2,000	2,000	-	0.0%
<b>Total Administration - Operating</b>	<b>\$ 27,700</b>	<b>\$ 32,000</b>	<b>(4,300)</b>	<b>-13.4%</b>
<u>Cost of Operations - Operating</u>				
Fire Protection Services	\$ 131,500	\$ 131,500	-	0.0%
Incentive Program	19,200	19,200	-	0.0%
Insurance - Term Life	19,000	17,500	1,500	8.6%
Insurance - General	53,000	53,000	-	0.0%
Interlocal Agreement - Fire Marshall	30,000	30,000	-	0.0%
Sub Station:				
Improvements	3,000	3,000	-	0.0%
Utilities	9,000	9,000	-	0.0%
Grounds	4,000	4,000	-	0.0%
Building Maintenance	5,000	5,000	-	0.0%
Professional Services	4,000	4,000	-	0.0%
Water/Sewer	3,000	3,000	-	0.0%
Garbage	1,000	1,000	-	0.0%
Communication Costs	11,000	11,000	-	0.0%
Fire Prevention Program	5,000	5,000	-	0.0%
Travel	10,000	10,000	-	0.0%
Training and Education	8,000	7,500	500	6.7%
Firefighter Fitness	4,000	4,000	-	0.0%
Equipment Maintenance and Repairs	42,500	42,500	-	0.0%
Firefighting Supplies	3,000	3,000	-	0.0%
Support Services - EMS	5,000	5,000	-	0.0%
Bank Service Charges	2,000	1,250	750	60.0%
Ladder/Hose Testing	5,500	5,500	-	0.0%
Public Relations	2,000	2,000	-	0.0%
Uniforms	650	650	-	0.0%
Maintenance Agreements	3,000	3,000	-	0.0%
<b>Total Cost of Operations - Other Miscellaneous</b>	<b>\$ 383,350</b>	<b>\$ 380,600</b>	<b>2,750</b>	<b>0.7%</b>
<u>Other Assets, Non-Bondable</u>				
Purchase of Fire Equipment	\$ 42,500	\$ 42,500	-	0.0%



**Instructions:**

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Enter the name of the fire district and county below. This will populate the name of the fire district and the county throughout the workbook.

Name of Fire District:  
County:

South Brunswick Township Fire District #1  
Middlesex County

**Levy Cap Calculation Summary**

2017 Adopted Budget - Amount to be Raised by Taxation	\$ 809,249
Cap Bank Available from 2015 (See Levy Cap Certification)	3,042
Cap Bank Available from 2016 (See Levy Cap Certification)	-
Cap Bank Available from 2017 (See Levy Cap Certification)	100,747
Cap Bank Used from 2015	
Cap Bank Used from 2016	
Cap Bank Used from 2017	
Changes in Service Provider (+/-)	
DLGS Approved Adjustments	
Cancelled or Unexpended Referendum Amount (Enter as a positive number)	
Assessed Valuation of District for adopted budget	959,940,790
New Ratables - Increase in Valuations (New Construction and Additions)	12,239,600
Adopted Fire District Tax Rate (three decimals) per \$100	\$0.082
Projected Tax Rate based upon Proposed Levy	0.084826233





## FIRE PROTECTION AGREEMENT

This agreement is made on January 1, 2017 by and between:

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE TOWNSHIP OF  
SOUTH BRUNSWICK, MIDDLESEX COUNTY, NEW JERSEY  
P.O. Box 68  
Kendall Park, NJ 08824,**

Hereinafter referred to as the **Commissioners**, and:

**THE KENDALL PARK VOLUNTEER FIRE COMPANY, INC.  
P.O. Box 41  
Kendall Park, NJ 08824,**

Hereinafter referred to as the **Fire Company**.

For the period beginning January 1, 2017 and ending December 31, 2017:

- 1 The Commissioners shall lease from the Fire Company portions of the following buildings and premises:
  - 1.1 The shed behind the fire station on New Road
  - 1.2 The fire station on New Road (specifically the ground floor [the meeting room is shared by both parties])
- 2 The buildings and premises as aforesaid shall be used for the storage of fire apparatus and equipment owned by the Commissioners.
- 3 The Commissioners agree to pay The Fire Company the sum of \$131,500 in 12 equal monthly installments.

4 The Commissioners will require the submission of a properly executed voucher as a prerequisite to payment.

5 The Fire Company shall be responsible for any and all utilities as well as all-routine maintenance and repair of the leased building.

6 It is further agreed between The Commissioners and The Fire Company that the premises described herein shall be utilized primarily for providing and maintaining a means for the extinguishing of fires as required by both parties. (For purposes hereof, the term "extinguishing of fires" shall be used in its broadest and most universal sense).

7 It is also agreed that The Fire Company will extinguish fires and perform other emergency services deemed to be in the interest of the public safety within the fire district or in such other areas pursuant to mutual aid agreements, be they formal or informal in nature, written or verbal.

8 The Commissioners shall provide additional funding for the extinguishing of fires and related district purposes as enumerated in applicable state statutes and the proceedings of the Commissioners, as well as this agreement. Such funding shall be in accordance with the approved Commissioners' budget for the fiscal year of January 1, 2017 to December 31, 2017.

9 It is similarly agreed that The Fire Company shall be responsible for arranging the maintenance of all apparatus and equipment covered by this agreement. The cost of such maintenance will be borne by the Commissioners as set forth in the approved Commissioners' budget for the fiscal year of January 1, 2017 to December 31, 2017.

10 The Fire Company agrees to provide the Commissioners a copy of a summary report of the Fire Company's financial records prepared by a CPA, current within six months, at the June meeting of the Commissioners.

11 The Fire Company also agrees to make an annual presentation to the Board on the status of the Fire Company at the Commissioner's February meeting. The presentation is to include current Line and Executive policies, training plans, review of past year's activities and a five-year plan for new equipment and major purchases and other activities.

12 The Fire Company agrees to follow the written purchasing policies set forth by the Commissioners and will assume financial responsibility for any failure to comply with said policies.

13 The Fire Company agrees to have representation from the Line and Executive officers at every regular monthly meeting. Furthermore, the line officers will provide to the Commissioners the statistics for the activities at each meeting.

14 The Commissioners agree to provide information processing systems for the maintenance of operational, financial, training, inventory, and membership records, and the Fire Company agrees to keep this information current within 30 days. Also included in these systems will be a public calendar to be used for the scheduling of jointly used facilities such as the meeting room.

15. In addition to payment of the sum listed above, The Commissioners shall provide insurance as set forth in Schedule A attached hereto and made a part hereof, or as otherwise specified by law. Where applicable, both parties shall be named in said policies as co-insured parties additionally, during the period covered by this agreement, insurance coverage for acquisitions, approved by the Commissioners, of apparatus and equipment shall similarly be the financial responsibility of The Commissioners, unless mutually agreed otherwise.

16. In addition to the general insurance's listed in Schedule A and referenced above, the Commissioners will provide the following:

1. \$100,000 Accidental Death and Dismemberment Insurance 24 hours a day 7 days a week for Active Members as defined in the Fire Company Line and Executive policies and approved by the Board. Certified copy attached and made a part hereof. (32 Members)

2. \$25,000 maximum Group Term Life Insurance. Increasing the benefit amount will be further negotiated pending state legislative approval. (Policy amount may be reduced by the carrier after a specified age.) for:

- a) Active Members as defined in the Fire Company Line and Executive policies and approved by the Board and, a list is attached.
- b) Those additional members or former members named by the Fire Company as "Life Members" as specified in the Fire Company Constitution and by-laws and approved by the Board of Fire Commissioners. An attached list is for this year and this year only.
- c) The Commissioners agree and support the LOSAP Program and will fund it as provided by NJSA and applicable regulations.
- d) The Fire Company agrees to provide a written list of members eligible to receive the above additional insurance coverage signed by the Chief and President no later than Jan 31st. The Commissioners will then provide the additional insurance as listed above for those eligible members for the 1-year period from March 1st of the current year.

17. In order to encourage active participation of all Fire Company members the Commissioners agree to fund an annual expense reimbursement program as follows:

- a) Members of the Fire Company who actively participate in the minimum activities of the Company as defined in the Fire Company by laws and approved by the Board, will be eligible to receive a payment of \$276.00 plus \$4.00 for every activity above the minimum requirements. In no case, however, shall any year's payment be larger than \$600.00 for members.
- b) It is further agreed that this agreement shall be automatically renewable from year to year unless either party notifies the other by written notice, at least 60 days prior to the expiration of this agreement, of the intent not to renew.

- c) This agreement is contingent upon adequate funding being provided in the annual budget and by appropriation of The Fire Commissioners and being approved by the legal voters or Township Council per New Jersey Statute.

18. The Commissioners agree to be financially responsible for all new member physical examinations required and such other physicals as required by law.

19. If any section, paragraph, clause or sentence of this agreement is determined to be invalid, it shall be deemed severed and the remainder of this agreement shall survive, unless such invalidated language is material to the purpose and intentions of the parties.

20. The Fire Commissioners, pursuant to New Jersey statutory law, do hereby retain the right to review the appointment and/or election by the Fire Company within the fire district the Line Officers of said Fire Company. These line officers are defined as Chief, Deputy Chief, two Captains and two Lieutenants. This right of review shall include the right to reject an appointment and/or election of a line officer that does not meet the following criteria:

- a) Is a citizen of the United States;
- b) Is able to read, write, and speak the English language well and intelligently;
- c) Is of good moral character;
- d) Has not been convicted of any criminal offense involving moral turpitude.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals or caused their corporate presents to be affixed this date and year as first written above.

Attest:

THE COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE TOWNSHIP OF SOUTH BRUNSWICK

X *William Orchard*  
William Orchard, Chairman

Date: 4/10/17

X *Kris Olson*  
Kris Olson, Secretary

Date: 4/10/17

THE KENDALL PARK VOLUNTEER FIRE COMPANY, INC.

X *Devin Melchisky*  
Devin Melchisky, President

Date: 4/10/17

X *Sarah Shearer*  
Sarah Shearer, Secretary

Date: 4/10/17



# South Brunswick Township Fire District #1

## Listing of Fire District Vehicles

<u>Make</u>	<u>Model</u>	<u>Year</u>	<u>Assignment</u>
American LaFrance	Fire Engine/Pumper	1972	Motor Pool
E-One	Fire Engine/Pumper	2004	Motor Pool
E-One	Fire Engine/Pumper	2006	Motor Pool
E-One	Ladder Truck	2007	Motor Pool
Ford	Expedition	2009	Motor Pool
E-One	Rescue Truck	2011	Motor Pool
Ford	F450 Brush Truck	2014	Motor Pool
Chevy	Tahoe	2015	Chief Robert Cioffi
Chevy	Tahoe	2015	Deputy Chief Chris Perez
Ford	F250	2017	Motor Pool